

**REQUEST LETTER FOR ADMISSION- CLASS XI 2024-25**

Date : \_\_\_\_\_

**The Principal  
St. Cecilia's Public School  
F-Block, Vikaspuri, New Delhi-110018.**

**Sub.: Request Letter for Admission in Class-XI Stream Group \_\_\_\_\_**

GROUP		SUBJECTS				SKILL SUBJECT
A	English	Physics	Chemistry	Mathematics	Computer Science	Mass Media
B	English	Physics	Chemistry	Mathematics	Biology	
C	English	Physics	Chemistry	Mathematics	Psychology/ Physical Education	
D	English	Physics	Chemistry	Biology	Psychology/Physical Education	
E	English	Business Studies	Accountancy	Mathematics	Economics	Retail
F	English	Business Studies	Accountancy	Economics	Psychology/ Physical Education	
G	English	Psychology	Economics	Political Science	Physical Education	Painting

**I request you for admission of my son/daughter in your school for the session 2024-25, details are as follows:**

- Name of the student .....
- Date of Birth (DD/MM/YYYY).....
- Present Class \_\_\_\_\_ Name of the School \_\_\_\_\_
- Name of Brother/Sister                      Age                      School Attending/Attended/Class  
 \_\_\_\_\_                      \_\_\_\_\_                      \_\_\_\_\_  
 \_\_\_\_\_                      \_\_\_\_\_                      \_\_\_\_\_
- Parent's Details: -

	Father	Mother
Name		
Qualification		
Profession		
Annual Income		
Mobile No.		

I understand that this is an informal request letter without any right/ lien /claim for admission of my ward.

With kind regards,

(Signature)  
 Father/Mother  
 Address \_\_\_\_\_  
 \_\_\_\_\_

E Mail I D \_\_\_\_\_

**Encl : Please attach self attested copy of Class X Marksheet of CBSE-All India Secondary School Examination 2024.**