

Ref. No. St.CPS/2024/25/CBSE REG./3

Dated: 14.05.2024

SUBJECT: INFORMATION REQUIRED FOR CLASS XII C.B.S.E. BOARD EXAMINATION 2024-25

Dear Parents,

You must be delighted that your ward will be appearing for Class XII C.B.S.E. Examination in March 2025. Thereafter C.B.S.E. issues Marksheet/ Certificate to individual Candidates. Needless to say, these are very important documents and useful throughout the life of your ward as these form the basis for further studies. What matters most is the accuracy of the entries recorded in the documents issued by C.B.S.E.

You are requested to fill in the Proforma given below neatly and correctly. This will form basis of information to be furnished to C.B.S.E., and has to be taken very seriously. Kindly take special care to write correct alphabets of Candidate's, Father's, Mother's Name according to **Class X Passing Certificate**.

This exercise is being done to eliminate chances of error, if any, in the C.B.S.E. Certificate. To get it rectified later on is an exercise full of unwanted inconveniences. It is, therefore, in your interest to fill the Proforma with utmost care and submit it by 21.05.2024, to the Class Teacher.

Regards,

Principal

CLASS XII Section _____ 2024-25, PROFORMA - INFORMATION FOR C.B.S.E. RECORD – 2024-25

Admn/ Code No. _____ Admn. Date (for Office) _____

1. Name of the Candidate (In Block Letters)
2. Sex (M/F)..... Whether Single Child(Yes/No)Handicap..... (Yes/No)
3. Mother's Name (In Block Letters) Annual Income
4. Father's Name (In Block Letters) Annual Income
5. Write SC/ST/OBC.....Minority.....(Yes/No, if yes mention Religion)
6.

Subjects /	Subject Code	Subjects /	Subject Code	Subject Taken
1. English Core	301	9. Business Studies	054
2. Mathematics	041	10. Accountancy	055
3. Physics	042	11. Computer Science	083
4. Chemistry	043	12. Psychology	037
5. Biology	044	13. Mass Media Studies	835 (Skill Subject)
6. Pol. Science	028	14. Retail	801 (Skill Subject)
7. Economics	030	15. Painting	049 (Elective Subject)	(Additional)
8. Physical Ed.	048			
7. Year of passing Class XI Student's Aadhar Card No.
8. Address
- Mobile No. Email ID
9. Roll Number, Board and Year of Passing Class X Exam.....
(Photocopy of X Passing Certificate / Marksheet to be attached)
10. Last School attended (Class & Year)

The above mentioned Subjects and particulars furnished are correct to the best of my knowledge.

Sign.: of Candidate _____ Father _____ Mother _____ Class Teacher _____

- Enclosures: 1. Photocopy of Class X, C.B.S.E. Marksheet or Passing Certificate
2. Photocopy of Caste Certificate if applicable.
3. Photocopy of Student's Aadhar Card .
4. 2 Passport size coloured photograph in school uniform. Please write the student's name and class on backside of Photographs.

Verification & Checking : Name : _____

Signature: _____